

Board of Directors Meeting: Thursday 3 September 2009

BD2009.72

Subject	Combined Action Plan			
Purpose of paper	To present the updated Combined Action Plan which brings together the action plans arising from several different reviews, so that progress can be coordinated and overseen.			
Board Lead(s)	Mr Andrew Stevens, Director of Planning and Information			
Background papers (if any)	Various, but including PwC Historical Due Diligence Report, SHA Report on public Board meetings, Audit Commission Review on Governance arrangements, Ernst and Young report on preliminary due diligence.			
Action/decision required	To receive the report and to note the continued progress made in delivering the actions To consider whether any actions shown to be 'green on track' should be removed from the plan			
Key purpose	Strategy	<u>Assurance</u>	Policy	Performance
Strategic Goal(s)	All			
Strategic Objective(s)	All, and specifically: SO10: To become a strategic, high performing and agile organisation supported by efficient and patient focused clinical processes, modern systems and business processes.			
Links to Board Assurance Framework/ Trust Risk Register/Annual Health Check element(s)/CQC Registration	The Board Assurance Framework and the Trust Risk Register - delivery of agreed actions mitigates risks highlighted within the Framework and the Risk Register			
Also considered by	Executive Directors			
Resource and financial impact	Not applicable			
Consideration of legal/equality/diversity/engagement /risk issues	Not applicable			
Acronyms and abbreviations used	ALE: Auditor's Local Evaluation			

	CAP: Combined Action Plan FT: Foundation Trust HDD: Historical Due Diligence
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Combined Action Plan (CAP)

1. The CAP has been used to ensure that all the actions associated with a number of reviews and reports, including the Historical Due Diligence Report carried out by PwC as part of the FT application process, are delivered.
2. Other reports monitored through the CAP include the Audit Commission Review on Governance and the SHA's review on public board meetings considered by the Board at its October 2008 away day.
3. The CAP has been updated on a regular basis and good progress continues to be made across all areas. 54 actions were reviewed by the Board at its meeting in May and since then 34 actions have been removed as completed by the due dates and 30 remain with seven as Amber and the remainder with the status of 'green on track'.
4. A significant number of actions have been completed as a result of the finalisation of the 2008/09 ALE process although work will continue throughout the year on, for example, FT membership development and engagement with stakeholders. In addition, completed actions relating to the Ernst and Young review which highlighted the need to improve ALE scores, have also been removed.
5. A further number of actions are shown as green on track. Many of these highlight ongoing work relating to Board development and its Annual Programme of work. It may now be appropriate for these to be removed from the Action plan.
6. Actions that are shown as 'amber on track' are in the main related to the continuing financial and contracting issues or FT as outlined below.
7. A number of actions relating to FT membership remain, although their contribution to the Value for Money ALE domain (with respect to stakeholder engagement) has been recognised. However, until the forthcoming executive meeting takes place with the SHA, these remain to be completed. It is expected that the meeting with the SHA will provide clarity on the FT application process and timetable and hence on the further work to be done on the integrated business plan and the long term financial model.

